

**Standard format for C.V.**

1. Full Name :- .....
2. Short Name :- .....
3. Father's Name :- .....
4. Date of Birth :- .....
5. Present address :- .....
6. Permanent address :- .....
7. Present/ Last position held with full address :- .....  
.....  
.....
8. Telephone (with STD code) :-- -- Landline (O) .....  
Landline (R) .....  
Fax No. ....  
Mobile No. ....
9. Email : .....
10. Website, if any : .....
11. Summary (Not more than 300 words) about the applicant :  
.....  
.....  
.....  
.....  
.....  
.....  
.....
12. Academic Qualifications (beginning from the first degree received) :-



S.No.	Degree/ Course	Year	Name of the University	Remarks if any

## 13. Teaching experience (from date of first appointment) :-

S.No.	Position	Duration		Total Duration in years	Remarks if any
		From	To		
1.	Assistant Professor				
2.	Associate Professor				
3.	Professor				
4.	Other				

## 13. (a) Participation and contribution in relevant areas in higher education

	Organisation	Area of specialisation
Visiting Professor		
Resource Person		
Others (Specify)		

## 13. (b) Involvement with formulation of academic programmes :

S.No.	Nomenclature of Innovative Academic Programmes formulated	Date of approval by Academic Council	Year of Introduction

## 13. (c) Important MoUs formulated for academic collaborations :

S.No.	MoUs formulated	Name of Agencies/ Departments involved	Year of MoU

## 13. (d) Position of Chairs :

S.No.	Name of Chair	Name of Agencies/ Departments involved	Period of holding the Chair

## 14. Administrative Experience :-

S.No.	Name of Institution	Position Held	Task/ responsibilities assigned	Duration		Duration in year	Remarks if any
				From	To		

## 15. Research Experience :-

S.No.	Name of Institution	Position Held	Research details	Duration		Duration in year	Remarks if any
				From	To		

## 16. Special achievement :-

S.No.	Name of Institution	Position Held	Period	Detail of special achievement

## 17. Publications output :-

- (a) No. of research papers published in international journals :-.....
- (b) No. of research paper published in national journals :- .....
- (c) Books authored : .....
- (d) Books edited/ chapter : .....
- (e) Popular articles : .....
- (f) Monograph : .....
- (g) Training modules : .....
- (h) Paper presented in international conference/ seminars/ workshops .....
- (i) Papers presented in national conference/ seminars/ workshops .....

(j) Patents, if any : .....

(k) Any other publications : .....

Note :- List of publications as above should invariably enclosed with C.V.

18. Awards/ Honors/ Merit Certificates/ Applications/ Fellow etc :

S.No.	Name of Award	Year	Details of awards/	Contribution for which award/ given

19. Association with International institutions/ agencies

S.No.	Name of Institution	Nature of association	Period with details		Contribution done
			From	To	

20. Association with National level institutions/ agencies

S.No.	Name of Institution	Nature of association	Period with details		Contribution done
			From	To	

21. Consulting experience :

List key consulting assignments undertaken :

S.No.	Client/ Organisation's name	Nature of assignment	Duration of assignment

## 22. Guide assignments

S.No.	Level	No. of students guided
1.	P.G.	
2.	M.Phil	
3.	Ph.D.	
4.	Post Doctorate	

## 23. Your vision for the University (upto 500 words) :

## 24. Details of References, if any

S.No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

I solemnly declare / affirm :

- that the particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
- that I am a person of good conduct and uphold principles of academic integrity
- that there are no criminal or civil cases pending against me in any court of law in India nor have I ever been convicted by any Civil/ Criminal court in India or abroad.
- that there is no Departmental enquiry and/or preliminary enquiry pending against me and I have not been penalized resultant to any Departmental enquiry.

Signature of Applicant