

Mahi Dam Road, Badvi, Banswara (Raj.) - 327001

SUBJECT: PLAGIARISM CHECK SERVICE GUIDELINES/FREE SUBMISSION OF THESIS

It is mandatory for Scholars pursuing doctoral degree in Govind Guru Tribal University, Banswara to get the originality of their thesis certified before submitting it for adjudication. This certification is done by verifying the thesis through software that checks for plagiarism. Prospective doctoral Scholars may please take note of the following guidelines:

- 1. Users are requested to note that the following guidelines have been framed to avail of the plagiarism check services in the Plagiarism Check Committee which is using DRILLBIT" plagiarism checker software to get the percentage of similar contents already published in various online information sources. While submitting the soft copy of the doctoral thesis for check with plagiarism prevention software, the research scholars and supervisors are solicited to consider and strictly adhere to the following regulations: word file and searchable PDF in Pendrive
- 2. The CD/PENDRIVE containing the soft copy of the thesis has to be in the word file and searchable pdf format only.
- 3. Thesis covering all the chapters, from Title page to the last page of the last chapter be in a single word or PDF file, excluding preliminary pages: declaration, acknowledgment, abstract, list of charts abbreviations, table of contents, etc. and succeeding pages, bibliography, appendices: glossary, index, questionnaire, etc. Note- The researcher must submit the thesis only after getting the list of technical terms, phrases, quotes, definitions (which he wants to keep out of the process of

terms, phrases, quotes, definitions (which he wants to keep out of the process of plagiarism) countersigned by the research supervisor. (As per the decision approved in the meeting of Board of Management held on 10 September 2024)

- 4. The soft copy of the has to be submitted for plagiarism check after incorporating suggestions given by the Pre Designed committee during the Pre-Submission Colloquium. The contents of the submitted for plagiarism check should be the same as the contents of the thesis which is going to be finally submitted to the University for the award of a doctoral degree. The maximum document length is 400 pages, so it should not exceed 400 pages. If the maximum length is increased, the files may be submitted into two parts.
- 5. Plagiarism check service certificate has to be obtained from the Plagiarism Check Committee 15 days in advance before the last date of submission.



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- 6. In case the percentage of similar contents is beyond the limit or any plagiarized content is detected, the researcher has to revise the contents under the supervision of the guide, so as to ensure the originality of the research contribution.
- 7. The application of the candidate who is submitting at the last date will not be considered for the plagiarism check. Kindly check candidates should submit their request at least a week before Pre submission of the thesis.
- 8. The researchers are informed to acknowledge the right authors/sources providing the text within quotes. Uniformity and consistency be maintained in rendering bibliographic references.
- 9. An accepted standard format (like APA, Chicago Manual, MLA, University Approved Style (for Hindi Medium) etc.) has to be followed for rendering references and bibliography.
- 10. A summary of the similarity report will be sent to the email ID of the researchers. The researchers have to contact the concerned Director Research for getting the scanned copy for perusal and rectification.
- 11. The researchers and the supervisors have to revise and resubmit the thesis in case the percentage of similar content detected is beyond the tolerance limit. The upper limit is exclusive of the similar contents detected from the publications of the researcher.
- 12. A certificate (Plagiarism Self Exclusion Certificate, attached) has to be issued by the Supervisor specifying and attaching the articles that have been published by the Scholar from thesis work regarding self-plagiarism or cases where published work of the Scholar is shown as plagiarism in the check. Only these articles should be excluded from the check. No other article of the Supervisor or the Scholar should be excluded from the check. This will be for reference to the Plagiarism Check Committee which will perform the final check.
- 13. Thesis written in regional languages need not obtain a plagiarism checking service certificate from the Plagiarism Check Committee. In such cases, Research Scholar and Supervisor will be fully responsible for plagiarism/similarity, if any and has to submit 'Certificate of Originality for Thesis in Other Language' at the time of submission of thesis. However, acceptance of checking of theses in Hindi in Unicode has been started but as the database is not so strong of DrillBit, so the plagiarism reports, in that case, may not be reliable.
- 14. Plagiarism report must be certified / verified by the Research Guide.
- 15. Normally, a candidate can apply two times for plagiarism checking for Ph.D. Thesis.



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- 16. The candidates should write his/her name and department on CD/PENDRIVE without fail. Further. Candidate is advised to follow below-given guidelines before submitting his/her thesis along with the softcopy in Pendrive.
- 17. Thesis for certification should be submitted to the Plagiarism Check Committee a fortnight (15 Days) before the thesis is actually submitted for adjudication/ Pre Submission. If the Committee recommends to edit/rewrite/modify the content, this process will be done again after the completion of recommendation.
- 18. Download the Application Form for plagiarism check from the Govind Guru Tribal University website (http://www.ggtu.ac.in) under the heading PLAGIARISM CHECK COMMITTEE.
- 19. Submit the final soft copy of the thesis for certification along with the completed Application Form.
- 20. Soft copy of the thesis in CD and PENDRIVE format (preferably in CD-ROM/DVD) in full length including bibliography/references and any other annexures. The thesis must be in MS-Word & Searchable PDF format.
- 21. The limit for plagiarism is up-to 10% of Similarity Index for doctoral thesis. The researchers have to contact the Research Section for getting the scanned copy for perusal and rectification when it exceeds the limit.
- 22. Articles published by the researcher as a part of the research work which are displayed by the software as plagiarism will be overlooked subject to the production of a certified copy of the original article.

(Note: Submit the final soft copy of the thesis in Pendrive for certification. No further corrections are allowed after giving to plagiarism check. If the plagiarism is within the limit, the same shall be copied to the CD with seal and reference number of Shodhganga. The same CD shall be submitted to evaluation.)

23. Research Scholar should submit his/her thesis for plagiarism check to the Director Research.



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Request for Plagiarism Verification Report for Ph.D. Thesis

(Applying First Time/Second Time)

The Director, Research, Govind Guru Tribal University, Banswara		
Subject: Request for Plagiarism check report of for Ph.D. Thesis		
Sir. I am submitting herewith a softcopy (Workin Pendrive. You are kindly requested to check peffect."	2 2 2	
Name of the Research Scholar:Department:Address:		
 Title of the Thesis (In English): Title of the Thesis (In Hindi): 		
Mention Previous Report Document Number, if applying second time:		
I declare that I am aware of the anti-plagiarism policy of Govind Guru Tribal University, Banswara. I further declare that the soft copy being submitted for plagiarism check is the same as a print copy of the thesis.		
Signature of Research Scholar Date of Registration: Registration No.	Signature of Research Guide Name of the Research Guide:	
Mobile No: Email Id:	Department of: Email Id:	



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Provide the following information

(To be submitted on separate sheet with PhD thesis in office)

Name of Faculty Code*	
Name of Department	
Title of thesis (in English)	
Title of thesis (in Hindi)	
Name of Research Scholar	
Date of Registration	
Registration No.	
Name of Guide/Supervisor	
Name of Co-Guide/Co-Supervisor (if any)	
Date of Submission	
Language of the Thesis (Hindi/English)	
Size of the Thesis (pages)	
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Signature of Research Scholar

Signature of the Supervisor (Seal)

^{*(}Code of Faculty:- 1. Huminities 2. Social Science 3. Science 4. Commerce & Management 5. Law 6. Education)



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Annexure-XVIII

Plagiarism Check Report

Language of Thesis :

Scholar Name :

Course of Study : Ph.D

Name of Guide : Dr.

Department :

Acceptable Maximum Limit : 10%

Submitted By : dr.phd2018@gmail.com

Thesis Title (In English) :

Thesis Title (In Hindi) :

Similarity (In Percentage) : XX% (XX Percent)

Paper/Submission ID : XXXXXXX

Submission Date : DD-MM-YYYY

Document Type : Thesis

Signature of Scholar Signature of Supervisor with Seal

OIC Plagiarism Detection Software /

University Librarian with Seal Director of Research with Seal

The Report has been generated by Research Section